



Job Posting: Trekker Days Staff
Hourly Wage: \$22/hour
Type: Casual Contract: October 2026 – November 2026
Location: The Pas, Manitoba
Start Date: October 14, 2026
Programs: Your Future is Now

Executive Summary

Do you enjoy working with young people? Are you passionate about helping young people discover their career paths? Come work with us at Career Trek for our Trekker Days.

Career Trek Inc. is looking for energetic, dynamic, and creative individuals who thrive in a space for innovation, growth, change, and out-of-the-box thinking to work as **Trekker Day Staff in The Pas, MB.** The primary role of Trekker Day Staff is to manage classroom and field trip experiences for students in Grades 9 to 12 by supporting safe, organized, and engaging learning environments, facilitating youth career exploration activities, and providing active supervision throughout the program. The Trekker Days run primarily on weekdays but can run on weekends depending on schedule.

Who Are We Looking For?

We are looking for individuals who are ready to take on the challenge of engaging with the community and families, implementing quality programming, and getting youth interested and excited about their futures!

Under the guidance and supervision of the Manager and Coordinator, the main areas of work include:

1. Inspiring and motivating participants, by guiding discussions and addressing relevant questions.
2. Supporting positive classroom and peer dynamics by setting clear expectations, encouraging respectful participation, and helping students navigate group activities and interactions.
3. Accurate record keeping and reporting, along with documenting program activities, highlights, and relevant details through photos and impact measurement tools.
4. Ensuring a clean and safe work environment.
5. Staying informed about participants' dietary and medical requirements.
6. Providing guidance, support and mentorship to all participants.

Our Ideal Candidate Has:

- Some experience working with youth from equity deserving groups.
- Familiarity with/working knowledge of Microsoft applications including Teams and Outlook.
- Some experience with public speaking or program/workshop facilitation or willingness to build these skills.
- Familiarity with running events or programs.
- Ability to meet deadlines and account for results.
- A combination of education, experience (work, volunteer, self-taught or lived) and professional development that demonstrates your knowledge and understanding of youth engagement, program implementation & evaluation and stakeholder (partners, supporters and participants) relations.
- Organizational, interpersonal, and time management skills.
- Demonstrated oral and written communication skills.
- Ability to problem-solve that is guided by a creative, innovative solutions-oriented mindset.

- Ability to work as a Team to ensure the success of the program.

Assets (nice to have)

- Post-Secondary Education (in-progress or completed).
- Experience, knowledge, or understanding of career development and its importance at an early age.
- Knowledge of/willingness to learn Indigenous worldviews, teachings, language, or land-based learning.
- Knowledge of/willingness to learn challenges faced by Newcomers and other youth from racialized communities.
- Willingness to learn and build skills related to program delivery, youth engagement and personal growth and development.
- Valid driver's license and access to a reliable vehicle is not mandatory but considered an asset.

Additional Information

- Some lifting of items (15 to 20lbs) may be required.
- Satisfactory Criminal Background Check and Child Abuse Registry Check.
 - The cost of acquiring this is covered by Career Trek.
- Must have, or be willing to get, a valid First Aid CPR (Level C) certification.
 - The cost of acquiring this is covered by Career Trek.
- Career Trek is committed to the work and learning required to walk the path of truth, reconciliation, equity, inclusion and belonging. All staff are expected to participate in learning and development in this area, individually and collectively and to work from the lens of anti-racism and anti-oppression.

If you are interested in applying after reviewing the posting and key responsibilities, please submit your resume and a detailed cover letter outlining your experience to careers@careertrek.ca.

Please include ‘Trekker Days Staff – The Pas’ in the subject line. Career Trek thanks everyone who applies; only those selected for an interview will be contacted.

Career Trek is committed to employment equity practices that achieve a workforce reflective of the community at large and the participants it supports through its programming. We encourage applicants to self-identify as Indigenous, Two-Spirit, Black, a Member of a Racialized Community, A Person with a Disability, and/or LGBTQQIA+.

For more information about Career Trek please visit: www.careertrek.ca